



University of Puerto Rico at Cayey

Middle States Commission on Higher Education

Institutional Profile
2003-04

**MIDDLE STATES COMMISSION ON HIGHER EDUCATION
THE INSTITUTIONAL PROFILE 2003-2004**

UPR - Cayey
205 Antonio R. Barcelo Avenue
Cayey, PR 00736

PHONE: (787) 738-2161
FAX: (787) 738-8039
WEB: www.cayey.upr.edu

SCHOOL ID 0619
INST CODE PR014.4X
LIAISON GSJ
PREPARED 04/16/2004
PAGE A-01

A. INSTITUTIONAL INFORMATION

TYPE OF INSTITUTION: Baccalaureate-Liberal Arts
INSTITUTION CONTROL: Public
INSTITUTION CALENDAR: Semester
AFFILIATION (optional): *State

DEGREE GRANTING AUTHORITY FROM:

STATE: PR
COUNTRY: USA

LICENSED TO OPERATE IN (STATES):

LICENSED TO OPERATE IN (COUNTRIES):

DEGREES OFFERED:

Associate's

Bachelor's

INITIAL ACCREDITATION: 1967
LAST ACCREDITATION: 2000
REACCREDITATION VIA: Self-Study
NEXT SCHEDULED
SELF-STUDY VISIT: 2004-2005
NEXT SCHEDULED PRR: 2010

NOTES (GENERAL/INSTITUTIONAL)

MIDDLE STATES COMMISSION ON HIGHER EDUCATION
THE INSTITUTIONAL PROFILE 2003-2004
General and Key Contacts Information

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PAGE A/3-01

CHIEF EXECUTIVE OFFICER

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SALUTATION: Dr. Aragunde
TITLE: Chancellor
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Rafael Aragunde @ Cayey - UPR

CHIEF ACADEMIC OFFICER

NAME: Prof. Waldo Torres
TITLE: Prof. Torres
 Dean of Academic Affairs
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Waldo Torres @ Cayey - UPR

PERSON COMPLETING FORM

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ACCREDITATION LIAISON OFFICER

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PERSON COMPLETING FINANCIALS

NAME: Maria M. Santiago
TITLE: Santiago
 Finance Department Director
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SYSTEM/DISTRICT CEO

NAME: Dr. Antonio Garcia Padilla
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 President
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DIR., OUTCOMES ASSESSMENT

SELF-STUDY STEERING COMMITTEE

CHAIR

CO-CHAIR

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Edwin Vazquez

MIDDLE STATES COMMISSION ON HIGHER EDUCATION
THE INSTITUTIONAL PROFILE 2003-2004
Graduation and Enrollment Information

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PAGE C/D-02

D. ENROLLMENT (Fall 2003)

Provide the number of students registered as of Fall 2003. The AIP for the main campus should include total enrollment for all branch campuses and other sites.

| DESCRIPTION | UNDERGRADUATE | | GRADUATE | | The Adjusted Enrollment and the sum of Full-time and Part-time Headcount will be printed in our directory. NOTE: If your institution utilizes different credit hours for different types of full-time students, please select for the purposes of this computation, the credit-hour designation that represents the majority of your enrollment. If this approach still produces a total appears unrealistic for your institution, please explain in the "Notes" tab so that evaluators and the Commission will be better informed in their interpretation of the count that is reported. |
|-----------------------------------------------------------------------------------------------------|---------------|-----------------------|-----------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | Fall 2002 | Fall 2003 | Fall 2002 | Fall 2003 | |
| a) Total credit hours of ALL part-time students <i>[If no part-time students, write "0"]</i> | 3,203 | 2,729 | 0 | 0 | |
| b) Number of credit hours for the credit load of a full-time student <i>[e.g., 12, 15, etc.]</i> | 12 | 12 | 0 | 0 | |
| c) Part-time FTE <i>[Divide (a) by (b). Round to the nearest whole number.]</i> | 267 | 227 227 | 0 | 0 | |
| d) Full-time Headcount | 3,677 | 3,595 | 0 | 0 | |
| e) Adjusted enrollment <i>[Sum of (c) and (d)]</i> | 3,944 | 3,822 | 0 | 0 | |
| f) Part-time Headcount | 451 | 392 | 0 | 0 | |

If your institution typically uses a different FTE formula, please note it below for our information.

UNDERGRADUATE FTE FORMULA:

GRADUATE FTE FORMULA:

CREDIT/NON-CREDIT ENROLLMENT

FOR-CREDIT (As of Fall 2003):

| | |
|-------------------------------------------------------------------------|--------------|
| Number of students matriculated, enrolled in degree programs | 3,987 |
| Number of students not matriculated, enrolled in credit-bearing courses | 0 |
| Total unduplicated for-credit headcount | 3,987 |

NON-CREDIT (Full prior year 2002-03; July 1, 2002 - June 30, 2003) (May include students who are also taking for-credit courses)

| | |
|----------------------------------------------------------------------------------------------------------------------|----------|
| Number of students enrolled in in non-credit, graduate level courses | 0 |
| Number of students in non-credit, undergraduate-level and other continuing education (excluding avocational) courses | 0 |
| Number of students in non-credit, avocational continuing education courses | 0 |
| Total non-credit enrollment | 0 |

MIDDLE STATES COMMISSION ON HIGHER EDUCATION
THE INSTITUTIONAL PROFILE 2003-2004
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PAGE C/D-01

C. GRADUATION DATA

| AWARDS GRANTED | TOTAL AY 2001-02 | TOTAL AY 2002-03 | COMPLETERS (AY 2002-03) | Institutions w/ Baccalaureate Programs | |
|-----------------------|-----------------------------|-----------------------------|---------------------------------------------------------------|-------------------------------------------------------|--------------------|
| | | | | 2-year Institutions Only 2000 Cohort | 1997 Cohort |
| Associate's | 0 | 2 | | | |
| Bachelor's | 0 | 423 | Total number of students in the cohort | 0 | 987 |
| Master's | 0 | 0 | <i>Number who completed within 150% of time to degree</i> | 0 | 337 |
| 1st Professional | 0 | 0 | Total transfers out | 0 | 0 |
| Doctoral | 0 | 0 | | | |
| Diploma/Certificate | 0 | 0 | | | |
| TOTAL | 0 | 425 | | | |

Note: See Instructions on cohorts.

MIDDLE STATES COMMISSION ON HIGHER EDUCATION
THE INSTITUTIONAL PROFILE 2003-2004
Financial Information - All Institutions

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PAGE 1-01

Financial data reported for 12-month fiscal year beginning 07/01/2002 and ending 06/30/2003.

| Section 1 (Education & General): | Column 1 Expenses | Pro-rated O&M INCLUDED in Column 1 (if not on line 8) |
|-------------------------------------------------------------------------------------------------|----------------------|----------------------------------------------------------|
| 1. Instruction | \$14,989,085 | |
| 2. Research | 740,968 | |
| 3. Public Service | 190,966 | |
| 4. Academic Support | 3,115,429 | |
| 4a. Includes Library Expenditures of (See Instructions) | \$1,312,369 | |
| 5. Student Services | 2,590,784 | |
| 6. Institutional Support | 5,668,544 | |
| 7. Scholarship and Fellowship Expense (Exclude scholarship allowances and tuition discounts) | 9,197,323 | |
| 8. Operation/Maintenance of Plant <i>NOT Pro-rated</i> | 5,110,172 | |
| 9. Depreciation Expense (if not included in lines 1 through 7) | 1,046,880 | |
| TOTAL E and G EXPENSES (For Middle States, sum lines 1 thru 7, Column 1) | \$42,650,151 | |
| E&G EXPENSES REPORTED FOR PREVIOUS YEAR | \$41,144,235 | |

Note: IPEDS combines some of the expense items for its report. For Middle States, please report them separately by taking the data from other sources (e.g., your audited financial statement).

PERSON COMPLETING FINANCIALS Maria M. Santiago

PHONE/EXT: (787) 738-2161 2004

EMAIL: msantiago@cayey.upr.edu

THE INSTITUTIONAL PROFILE 2003-2004

Additional Locations

UPR - Cayey
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LIAISON GSI
PREPARED 04/16/2004
PAGE 113-01

List below the off-campus sites that meet the following criteria for an additional location:

A location, other than a Branch Campus (Section H-2) or an Other Instructional Site (Section H-4), that is geographically apart from the main campus and at which the institution offers at least 50% of an educational program.

Provide the headcount of students registered for credit, as of Fall 2003

**MIDDLE STATES COMMISSION ON HIGHER EDUCATION
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Branch Campuses

UPR - Cayey
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LIAISON GSJ
PREPARED 04/16/2004
PAGE 112-01

List below ONLY those off-campus sites that meet ALL the following criteria for a branch campus. For branches separately accredited in the Middle States region, provide only the name and address. Provide the headcount of students registered for credit, as of Fall 2003.

A location of an institution that is geographically apart from and independent of the main campus of the institution. The location is independent if it: offers courses in educational programs leading to a degree, certificate, or other recognized educational credential; has its own faculty and administrative or supervisory organization; AND has its own budgetary and hiring authority.

**MIDDLE STATES COMMISSION ON HIGHER EDUCATION
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Study Abroad Programs

(Complete this section ONLY if your self-study visit is scheduled for 2004-05 or 2005-05, or if your PRR is due to be submitted in June 2005.)

UPR - Cayey

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PREPARED 04/16/2004

PAGE E11-01

Provide the total UNDUPLICATED headcount if students registered for credit, as of Fall 2003 AND Spring 2004.

| CODE | COUNTRY | NUMBER OF SITES | TOTAL # OF STUDENTS AT ALL SITES |
|------|---------|--------------------|----------------------------------------|
|------|---------|--------------------|----------------------------------------|

MIDDLE STATES COMMISSION ON HIGHER EDUCATION
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Distance Learning, National/Specialized Accreditation, and Faculty

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PAGE E/F/G-01

E. DISTANCE LEARNING

Distance learning is a formal educational process in which the majority of the instruction occurs when the learner and the instructor are not in the same place at the same time. In this process, information or distributed learning technology is the likely connector between the learner, the instructor, or the site of program origin.

**Does your institution offer courses for credit through distance learning
 (i.e., for the majority of instruction or entirely by distance learning)?**

No

Does not refer to courses in which distance learning technologies are used as a minor supplement (less than 50%) to in-class instruction.

G. INSTRUCTIONAL PERSONNEL (Fall 2003)

| | FULL-TIME | PART-TIME | FTE |
|-----------------------------------------------------|------------|-----------|-----------|
| TENURED FACULTY | 130 | 0 | 0 |
| NON-TENURED FACULTY <i>(On Tenure Track)</i> | 17 | 0 | 0 |
| NON-TENURED FACULTY <i>(Not On Tenure Track)</i> | 33 | 39 | 16 |
| TOTAL INSTRUCTIONAL | 180 | 39 | 16 |

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PAGE E/F/G-02

DISTANCE LEARNING NOTES

INSTRUCTIONAL PERSONNEL NOTES

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| Associate's | 0 | 2 | | | |
| Bachelor's | 0 | 423 | Total number of students in the cohort | 0 | 987 |
| Master's | 0 | 0 | Number who completed within 150% of time to degree | 0 | 337 |
| 1st Professional | 0 | 0 | Total transfers out | 0 | 0 |
| Doctoral | 0 | 0 | | | |
| Diploma/Certificate | 0 | 0 | | | |
| TOTAL | 0 | 425 | | | |

Note: See Instructions on cohorts.

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| c) Part-time FTE <i>[Divide (a) by (b). Round to the nearest whole number.]</i> | 267 | 227 | 0 | 0 | |
| d) Full-time Headcount | 3,677 | 3,595 | 0 | 0 | |
| e) Adjusted enrollment <i>[Sum of (c) and (d)]</i> | 3,944 | 3,822 | 0 | 0 | |
| f) Part-time Headcount | 451 | 392 | 0 | 0 | |

If your institution typically uses a different FTE formula, please note it below for our information.

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PAGE C/D-03

NOTES (GRADUATION)

NOTES (ENROLLMENT)

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INSTITUTION CALENDAR: Semester
AFFILIATION (optional): *State

DEGREE GRANTING AUTHORITY FROM:

STATE: PR
COUNTRY: USA

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PR

LICENSED TO OPERATE IN (COUNTRIES):

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Associate's

Bachelor's

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CHIEF EXECUTIVE OFFICER

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SALUTATION: Dr. Aragunde
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CHIEF ACADEMIC OFFICER

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SYSTEM/DISTRICT CEO

NAME: Dr. Antonio Garcia Padilla
TITLE: Dr. Garcia Padilla
 President
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DIRECTOR OF THE LIBRARY

NAME: Mr. Carlos Echevarria
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DIR., OUTCOMES ASSESSMENT

SELF-STUDY STEERING COMMITTEE

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CO-CHAIR